

PROFILE OF CENTRE FOR IMPORT AND EXPORT CONTROL(CIEC)

CENTRE FOR IMPORT AND EXPORT CONTROL (CIEC)

The Centre for Import and Export Control (CIEC) of the Food and Drugs Authority (FDA) is mandated to regulate the importation and exportation of food, drugs, cosmetics, household chemical substances, medical devices, biological products, and tobacco and substances of abuse in accordance with Parts 6 and 7 of the Public Health Act 851 of 2012 Sections 97 and 118. Thus, the CIEC operations are mainly carried out at the Tema Port and Kotoka International Airport (KIA) and collaborates with the FDA Regional Offices on land borders consignments clearance.

The CIEC achieves its mandate through the activities of the following Departments:

- Data Management and Risk Control Department
- Import Control Department
- Export Control Department

Data Management and Risk Control Department

The mandate of the Data Management and Risk Control Department are defined in section 3.2 of the Centre's guidelines on Import/Export Permit Processing and Clearance.

Scope of Mandate

The Department processes permit applications, establish and evaluate the risk selectivity of the National Risk Management System (NRMS) in the Integrated Custom Management System (ICUMS) and any other risk activities associated with import and export. The Department also collaborates with the FDA Regional Offices with land borders.



Operational Activities

The operational activities of the department are as follows:

- i. Permit processing
- ii. Data analysis
- iii. Profiling of clients (Agents and Importers)
- iv. Tracking of Uncleared Cargo Listed (UCL) for auction, FOB, misdescription, under declaration and gated-out consignments.
- v. Managing of detention notices issued to the various Directorates and Regional Offices.

- vi. Collaborating and coordinating import and export activities with the Enforcement Directorate and Regional Offices with land borders.
- vii. Managing of the risk selectivity of the National Risk Management System (NRMS) in the Integrated Custom Management System (ICUMS).

The Department has two (2) operational units:

-  Data Analytics Unit
-  Risk Control Unit

Import Control Department

The mandate of the Import Control Department (ICD) is defined in sections 97, 99, 107, 116, 118, 120, 122 and 123 of the Public Health Act, 2012 (Act 851).

Scope of Mandate



The Department is mandated to inspect and give clearance to containerised and bulk or vessel consignments at the point of entry. Licensing of Custom Bonded Warehouses used for storing FDA regulated products.

Operational Activities

The operational activities of the Department are as follows:

- i. Inspecting and clearance of import containerized consignments.
- ii. Inspecting and clearance of import bulk or vessel consignments.
- iii. Inspecting and licensing of Customs Bonded Warehouse.
- iv. Ensuring that all imported FDA regulated products conform to the Public Health Act 2012 (Act 851) at the point of entry.

The Department has two (2) operational units:

-  Bulk Consignments Examination and Customs Bonded Warehouse Inspection
-  Containerized Consignments Examination

Export Control Department (ECD)

The Export Control Department (ECD) is mandated under the Public Health Act, 2012 (Act 851) to regulate exports, re-export, and selected import inspections of FDA-regulated products to ensure compliance with applicable standards.

Legal Basis

The Department operates under the authority granted by, but not limited to the following sections of the Public Health Act, 2012 (Act 851): Sections 97, 99, 107, 116, 118, 122, 123, 124, and 129

Scope of Mandate

The Export Control Department is responsible for conducting export inspections within the Greater Accra Region, issuing Certificates of Manufacture and Free Sale nationwide, and overseeing FDA-regulated products that are air-freighted—both import consignments and those intended for export or re-export—through cargo/courier warehouses and the airport arrival concourse.

Operational Activities

The operational activities of the Department should include:

- ❖ Inspection and clearance of all Air-freighted import consignments
- ❖ Inspection and clearance of Air-freighted export and re-export consignments
- ❖ Ensuring that all Air-freighted imported products conform to the Public Health Act 2012 (Act 851) at the point of entry.
- ❖ Ensuring that all Air-freighted products ear-marked for export or re-export conform to the Public Health Act 2012 (Act 851).

Operational Units

The Department operates through the following two units:

- * Bulk Export Examination and Certification Unit
- * Courier and Postal Services Control Unit