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FDA/SMC/SMD/RMU/20/0456

29th September 2020

Dear Healthcare Professionals,

REPORTING OF MEDICATION ERRORS

The Food and Drugs Authority (FDA) wishes to remind you that medication errors and circumstance or information capable of leading to medication errors are reportable events and should be reported to the Food and Drugs Authority using the Adverse Reaction Reporting Form for review and appropriate regulatory action at the national level when necessary.

Additionally, these issues should be reviewed by the Drugs and Therapeutic Committee's (DTC) at the facility level, when available, and lessons learnt used for system improvement and modifying behaviour to prevent future occurrence.

The FDA wishes to assure all healthcare professionals that reports on medication errors and circumstance or information capable of leading to medication errors received are used to implement regulatory actions to prevent future occurrence.

You are therefore requested to submit all reports on medication errors and all other adverse reactions to the FDA by completing the Adverse Reaction Reporting Form or online using the link http://adr.fdaghana.gov.gh or through the Med Safety App or call Mobile no: 0244310297 or send an email to drug.safety@fda.gov.gh.

Yours faithfully,

Signed

DELESE A. A. DARKO (MRS)
CHIEF EXECUTIVE OFFICER