CERTIFICATE OF ANALYSIS REPORTING FORMAT

Each test report shall include at least the following information:

1. A Title (e.g. Analytical Test Report)
2. Name and address of laboratory
3. Location of performance of laboratory activity
4. Name of Product
5. Unique identification of the Test Report
6. The name/ address of the client
7. Manufacturer
8. Identification of the method used
9. Temperature condition of testing area.(where applicable)
10. A description of, the condition of, and identification of the sample.
11. Date of receipt of sample
12. Date(s) on which test was conducted
13. Units of Measurement, where appropriate
14. Identification of person(s) authorizing the test report
15. A statement to the effect that the results relate only to the product tested where applicable
16. Where relevant, a statement on compliance/non-compliance with requirements and/or specifications
17. Where applicable or when requested by the client, a statement on the estimated uncertainty of measurement.
18. Where appropriate and needed, opinions and interpretations.