



**REQUIREMENTS FOR A CERTIFICATE OF ANALYSIS**  
**REFERENCE: ISO 17025**

Each Certificate of Analysis report shall include at least the following information:

1. A title (e.g. Test Report" or "Certificate of Analysis")
2. The name and address of the laboratory, and the location where the tests were carried out, if different from the address of the laboratory
3. Unique identification of the test report or Certificate of Analysis (such as serial number)
4. The name and address of the client(if available)
5. The test method used
6. A description of the condition of and unambiguous identification of the product(s) tested which should include Batch/Lot number
7. The date of receipt of the samples and the date of performance of the test
8. The test results with, where appropriate, the units of measurement
9. The name(s) function(s) and signature(s) or equivalent identification of person(s) authorizing the test report or Certificate of Analysis
10. The name and signature of the laboratory analyst

**NB**

a. Please note that the specific parameters for the Certificate of Analysis of any product should be in accordance with the Standard Specification for that product.

b. All claims including nutrition information should be supported by analytical reports.

**PLEASE FIND ATTACHED THE SAMPLE FORMAT OF A CERTIFICATE OF ANALYSIS**



**N. B.**  
**SHOULD BE ON THE LETTER HEAD OF THE LABORATORY**  
**WHERE THE PRODUCT WAS ANALYSED**

**CERTIFICATE OF ANALYSIS**

Serial No.

Date of Receipt of Sample:  
 Date of Performance of Test:

<b>Sample Description:</b>	
<b>Brand Name:</b>	<b>Production date:</b>
<b>Country of Origin:</b>	<b>Expiry date:</b>
<b>Net wt/volume:</b>	<b>Batch Number:</b>
<b>Packaging Type:</b>	

**TEST RESULTS**

<b>PHYSICO-CHEMICAL ANALYSIS</b>			<b>DATE OF ANALYSIS :</b>		
<b>PARAMETER</b>	<b>TEST METHOD</b>	<b>UNIT</b>	<b>SPECIFICATION/ METHOD DETECTION LIMIT</b>	<b>RESULTS</b>	
<b>MICROBIOLOGICAL ANALYSIS</b>			<b>DATE OF ANALYSIS :</b>		
<b>PARAMETER</b>	<b>TEST METHOD</b>	<b>UNIT</b>	<b>SPECIFICATION/METHOD DETECTION LIMIT</b>	<b>RESULTS</b>	

Remarks:

**NUTRITIONAL INFORMATION**

<b>Nutritional Values</b>	<b>e.g. per 100ml</b>	<b>per serving size 1 can (250ml)</b>

**Authorized Laboratory Officer: Name:..... Laboratory Analyst: Name:.....;**  
**Signature:..... Signature.....**  
**Designatory:.....**